

# ABSTRACTERS' BOARD OF EXAMINERS

Expenditure	Actual FY 2015	Agency Est. FY 2016	Gov. Rec. FY 2016	Agency Est. FY 2017	Gov. Rec. FY 2017
<b>Operating Expenditures:</b>					
State General Fund	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Other Funds	21,064	22,500	22,500	23,348	23,348
<b>TOTAL</b>	<b>\$ 21,064</b>	<b>\$ 22,500</b>	<b>\$ 22,500</b>	<b>\$ 23,348</b>	<b>\$ 23,348</b>
<b>Capital Improvements:</b>					
State General Fund	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Other Funds	0	0	0	0	0
<b>TOTAL</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>
<b>GRAND TOTAL</b>	<b>\$ 21,064</b>	<b>\$ 22,500</b>	<b>\$ 22,500</b>	<b>\$ 23,348</b>	<b>\$ 23,348</b>

## Percentage Change:

<b>Operating Expenditures</b>					
State General Fund	-- %	-- %	-- %	-- %	-- %
All Funds	(3.3)	6.8	6.8	3.8	3.8
FTE Positions	0.0	0.0	0.0	0.0	0.0
Non-FTE Perm.Uncl.Pos.	0.0	0.0	0.0	0.0	0.0
<b>TOTAL</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>

## AGENCY OVERVIEW

The Abstracters' Board of Examiners was created by the 1941 Legislature (KSA 74-3901 *et seq.*) to administer the Kansas Abstracters' Act (KSA 58-2801 *et seq.*). The act provides for regulation of individuals and firms that compile and sell abstracts of Kansas real estate.

The Abstracters' Board of Examiners consists of three members appointed by the Governor for overlapping three-year terms. The Board's staff consists of a part-time Executive Secretary and a part-time secretary. Neither are employed the minimum number of hours to account for an FTE position.

The Board licenses and regulates companies and their employees who sell abstracts of land titles to Kansas real estate. Company licenses are issued to properly insured and bonded abstracting companies having at least one licensed abstractor. Sole proprietors are considered companies for this purpose. Each company licensee must be bonded for a minimum of \$25,000 against the loss or destruction of public records and must carry at least \$25,000 in errors and omission insurance. The Board must verify that bond and insurance requirements are met prior to issuing a company a license.

Employee licenses are issued to persons who pass an examination prepared and administered by the Board and are employed by a company that is licensed, insured, and bonded.

The Board strives to ensure that practicing abstracters are professional so that the public may rely on their work products.

## **MAJOR ISSUES FROM PRIOR YEARS**

The **1994 Legislature** instructed certain state agencies, including the Abstracters' Board of Examiners, to prepare and submit biennial budgets beginning with the biennium for fiscal years 1996-1997. The legislation also required the Governor to include the biennial request in the Governor's Budget Report.

On July 6, 2009, the **State Finance Council** approved an expenditure limitation increase of \$1,200. The Abstracters' Fee Fund approved limitation for FY 2009 was \$21,160. The agency had spent more than authorized and the additional funds allowed the agency to make payroll and cover other operating expenditures related to record keeping, which had already been processed for incurred expenses.

The **2012 Legislature** passed HB 2743, which authorized the Abstracters' Board of Examiners to increase the annual fee for each person, firm, partnership, association, or corporation licensed to make, compile, and sell abstracts of title to real estate in Kansas, from a limit not to exceed \$50 to a new limit not to exceed \$75 for each year.

The **2013 Legislature** deleted \$472 in expenditure authority to hold funding for salaries and wages at the FY 2013 level as adjusted for employer retirement contributions and group health insurance.

## **BUDGET SUMMARY AND KEY POINTS**

**FY 2016 – Current Year.** The **agency** requests a revised FY 2016 budget totaling \$22,500, all from the Abstracters' Fee Fund, which is unchanged from the amount approved by the 2015 Legislature. Included in the agency's budget request is a shift of \$65 from contractual services to salaries and wages to cover an increase in fringe benefit costs. The request includes 0.0 FTE positions, the same as the approved amount.

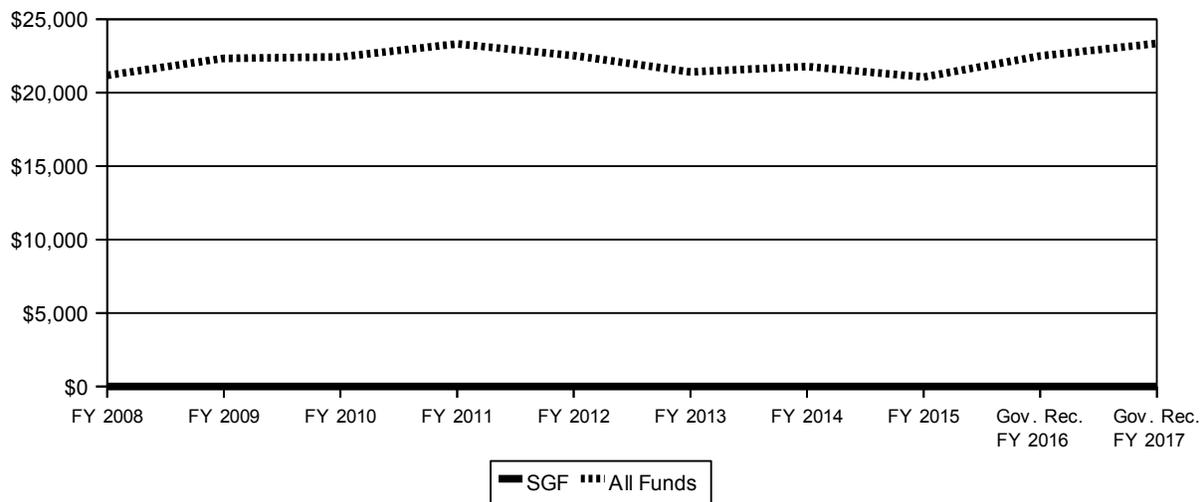
The **Governor** concurs with the agency's estimate.

**FY 2017 – Budget Year.** The **agency** requests a revised FY 2017 budget totaling \$23,348, all from the Abstracters' Fee Fund, which is unchanged from the amount approved by the 2015 Legislature. Included in the agency's budget request is a shift of \$93 from contractual services to salaries and wages to cover an increase in fringe benefit costs. The request includes 0.0 FTE positions, the same as the approved amount.

The **Governor** concurs with the agency's estimate.

# BUDGET TRENDS

## OPERATING EXPENDITURES FY 2008 – FY 2017



## OPERATING EXPENDITURES FY 2008 – FY 2017

Fiscal Year	SGF	% Change	All Funds	% Change	FTE
2008	\$ 0	-- %	\$ 21,182	1.9 %	0.0
2009	0	--	22,334	5.4	0.0
2010	0	--	22,434	0.4	0.0
2011	0	--	23,420	4.4	0.0
2012	0	--	22,519	(3.8)	0.0
2013	0	--	21,410	(4.9)	0.0
2014	0	--	21,777	1.7	0.0
2015	0	--	21,064	(3.3)	0.0
2016 Gov. Rec.	0	--	22,500	6.8	0.0
2017 Gov. Rec.	0	--	23,348	3.8	0.0
Ten-Year Change Dollars/Percent	\$ 0	-- %	\$ 2,166	10.2 %	0.0

**Summary of Operating Budget FY 2015 - FY 2017**

Abstracters' Board of Examiners

	Actual 2015	Agency Estimate				Governor's Recommendation			
		Estimate FY 2016	Estimate FY 2017	Dollar Change from FY 16	Percent Change from FY 16	Rec. FY 2016	Rec. FY 2017	Dollar Change from FY 16	Percent Change from FY 16
<b>By Program:</b>									
Administration	\$ 21,064	\$ 22,500	\$ 23,348	\$ 848	3.8 %	\$ 22,500	\$ 23,348	\$ 848	3.8 %
<b>By Major Object of Expenditure:</b>									
Salaries and Wages	\$ 19,989	\$ 21,415	\$ 22,266	\$ 851	4.0 %	\$ 21,415	\$ 22,266	\$ 851	4.0 %
Contractual Services	1,075	1,085	1,082	(3)	(0.3)	1,085	1,082	(3)	(0.3)
Commodities	0	0	0	0	--	0	0	0	--
Capital Outlay	0	0	0	0	--	0	0	0	--
Debt Service	0	0	0	0	--	0	0	0	--
Subtotal - Operations	\$ 21,064	\$ 22,500	\$ 23,348	\$ 848	3.8 %	\$ 22,500	\$ 23,348	\$ 848	3.8 %
Aid to Local Units	0	0	0	0	--	0	0	0	--
Other Assistance	0	0	0	0	--	0	0	0	--
<b>TOTAL</b>	<b>\$ 21,064</b>	<b>\$ 22,500</b>	<b>\$ 23,348</b>	<b>\$ 848</b>	<b>3.8 %</b>	<b>\$ 22,500</b>	<b>\$ 23,348</b>	<b>\$ 848</b>	<b>3.8 %</b>
<b>Financing:</b>									
State General Fund	\$ 0	\$ 0	\$ 0	\$ 0	-- %	\$ 0	\$ 0	\$ 0	-- %
Abstracters' Fee Fund	21,064	22,500	23,348	848	3.8	22,500	23,348	848	3.8
<b>TOTAL</b>	<b>\$ 21,064</b>	<b>\$ 22,500</b>	<b>\$ 23,348</b>	<b>\$ 848</b>	<b>3.8 %</b>	<b>\$ 22,500</b>	<b>\$ 23,348</b>	<b>\$ 848</b>	<b>3.8 %</b>

# BUDGET OVERVIEW

## A. FY 2016 – Current Year

### Adjustments to Approved Budget

CHANGE FROM APPROVED BUDGET					
	Legislative Approved FY 2016	Agency Estimate FY 2016	Agency Change from Approved	Governor Rec. FY 2016	Governor Change from Approved
State General Fund	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
All Other Funds	22,500	22,500	0	22,500	0
<b>TOTAL</b>	<b>\$ 22,500</b>	<b>\$ 22,500</b>	<b>\$ 0</b>	<b>\$ 22,500</b>	<b>\$ 0</b>
FTE Positions	0.0	0.0	0.0	0.0	0.0

The **agency** requests a revised FY 2016 budget totaling \$22,500, all from the Abstracters' Fee Fund, which is unchanged from the amount approved by the 2015 Legislature. Included in the agency's budget request is a shift of \$65 from contractual services to salaries and wages to cover an increase in fringe benefit costs. The request includes 0.0 FTE positions, the same as the approved amount.

The **Governor** concurs with the agency's revised estimate.

## B. FY 2017 – Budget Year

### Adjustments to Approved Budget

CHANGE FROM APPROVED BUDGET					
	Legislative Approved FY 2017	Agency Estimate FY 2017	Agency Change from Approved	Governor Rec. FY 2017	Governor Change from Approved
State General Fund	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
All Other Funds	23,348	23,348	0	23,348	0
<b>TOTAL</b>	<b>\$ 23,348</b>	<b>\$ 23,348</b>	<b>\$ 0</b>	<b>\$ 23,348</b>	<b>\$ 0</b>
FTE Positions	0.0	0.0	0.0	0.0	0.0

The **agency** requests a revised FY 2017 budget totaling \$23,348, all from the Abstracters' Fee Fund, which is unchanged from the amount approved by the 2015 Legislature. Included in the agency's budget request is a shift of \$93 from contractual services to salaries and wages to cover an increase in fringe benefit costs. The request includes 0.0 FTE positions, the same as the approved amount.

The **Governor** concurs with the agency's revised estimate.

## Funding Sources

Funding Source	Agency Est. Percent of Total FY 2017	Gov. Rec. Percent of Total FY 2017
State General Fund	0.0 %	0.0 %
Abstracters' Fee Fund	100.0	100.0
<b>TOTAL</b>	<b>100.0 %</b>	<b>100.0 %</b>

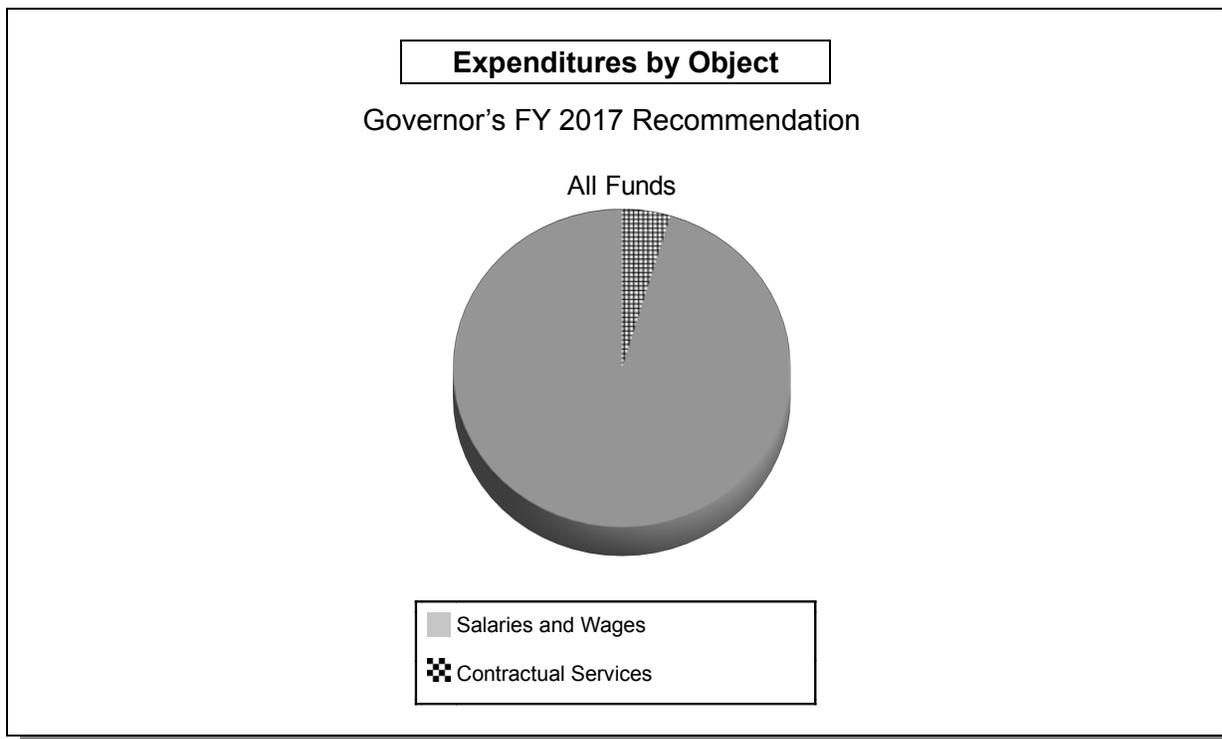
**Note:** Details may not add to totals due to rounding.

## Fee Fund Analysis

The Abstracters' Board of Examiners is a fee-funded agency. The agency generates fee revenues from three primary sources: annual fees are \$75; examination fees are \$75 and each additional exam is \$50 (KSA 58-2801). The revenue received provides financing for all agency operations, with 90.0 percent retained by the agency and 10.0 percent remitted to the State General Fund.

Resource Estimate	Actual FY 2015	Agency Estimate FY 2016	Gov. Rec. FY 2016	Agency Estimate FY 2017	Gov. Rec. FY 2017
Beginning Balance	\$ 10,366	\$ 17,657	\$ 17,657	\$ 22,057	\$ 22,057
Revenue	28,355	26,900	26,900	26,900	26,900
Transfers in	0	0	0	0	0
Total Funds Available	\$ 38,721	\$ 44,557	\$ 44,557	\$ 48,957	\$ 48,957
Less: Expenditures	21,064	22,500	22,500	23,348	23,348
Transfers Out	0	0	0	0	0
Off Budget Expenditures	0	0	0	0	0
Ending Balance	\$ 17,657	\$ 22,057	\$ 22,057	\$ 25,609	\$ 25,609
Ending Balance as Percent of Expenditures	83.8%	98.0%	98.0%	109.7%	109.7%
Month Highest Ending Balance	March \$ 21,686	March \$ 26,497	March \$ 26,497	March \$ 30,256	March \$ 30,256
Month Lowest Ending Balance	December \$ 1,500	December \$ 7,408	December \$ 7,408	December \$ 11,377	December \$ 11,377

# OBJECT DETAIL



Object	Gov. Rec. All Funds FY 2017	Percent of Total	Gov. Rec. SGF FY 2017	Percent of Total
Salaries and Wages	\$ 22,266	95.4 %	\$ 0	-- %
Contractual Services	1,082	4.6	0	--
<b>TOTAL</b>	<b>\$ 23,348</b>	<b>100.0 %</b>	<b>\$ 0</b>	<b>-- %</b>

**FTE POSITIONS BY PROGRAM FY 2015 – FY 2017**

Program	Actual FY 2015	Agency Est. FY 2016	Gov. Rec. FY 2016	Agency Est. FY 2017	Gov. Rec. FY 2017
Administration	0.0	0.0	0.0	0.0	0.0

**ABSTRACTERS' BOARD OF EXAMINERS FEES**

	<b>Current Fee</b>	<b>Statutory Limit</b>
License Fee (original and renewal)	\$75	\$75
Examination Fee	75	*
Additional Examinations	50	*

\* K.S.A. 58-2805(a) provides that the examination fee shall be fixed by the board by rules and regulations in an amount adequate to cover the cost of the examination.

**PERFORMANCE MEASURES**

Measure	Gov. Rec. for FY 2015	Actual FY 2015	Gov. Rec. FY 2016	Gov. Rec. FY 2017
Number of business licenses issued	184	184	184	184
Number of individual licenses issued	223	223	223	223
Number of examinations conducted	3	3	3	3