

# BOARD OF BARBERING

Expenditure	Actual FY 2015	Agency Est. FY 2016	Gov. Rec. FY 2016	Agency Est. FY 2017	Gov. Rec. FY 2017
<b>Operating Expenditures:</b>					
State General Fund	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Other Funds	153,679	163,763	163,763	177,377	177,377
<b>TOTAL</b>	<b>\$ 153,679</b>	<b>\$ 163,763</b>	<b>\$ 163,763</b>	<b>\$ 177,377</b>	<b>\$ 177,377</b>
<b>Capital Improvements:</b>					
State General Fund	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Other Funds	0	0	0	0	0
<b>TOTAL</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>
<b>GRAND TOTAL</b>	<b>\$ 153,679</b>	<b>\$ 163,763</b>	<b>\$ 163,763</b>	<b>\$ 177,377</b>	<b>\$ 177,377</b>

## Percentage Change:

<b>Operating Expenditures</b>					
State General Fund	-- %	-- %	-- %	-- %	-- %
All Funds	3.3	6.6	6.6	8.3	8.3
FTE Positions	1.0	1.0	1.0	1.0	1.0
Non-FTE Perm.Uncl.Pos.	1.5	1.5	1.5	1.5	1.5
<b>TOTAL</b>	<b>2.5</b>	<b>2.5</b>	<b>2.5</b>	<b>2.5</b>	<b>2.5</b>

## AGENCY OVERVIEW

The Kansas Board of Barbering has the power to supervise and regulate the barbering industry; investigate all matters pertaining to the proper supervision and control of barber shops and the practice of barbering; subpoena barber shop owners, operators, managers, employees, their books and accounts, and other persons from whom such information may be desired; and act as a mediator and arbitrator for the barbering industry.

In FY 2015, the Board issued 1,645 individual licenses and 573 barber shop licenses. The Board licensed six barber colleges in Kansas: two in Wichita, one in Topeka, one in Kansas City, KS; and two at the Military Correction Complex in Fort Leavenworth. The Board anticipates licensing two additional barber colleges in FY 2016, and four additional barber colleges in FY 2017.

## MAJOR ISSUES FROM PRIOR YEARS

The **2012 Legislature** added \$15,100, all from the Board of Barbering Fee Fund, to replace an existing car for the Board of Barbering Inspector in FY 2012.

The **2014 Legislature** deleted 0.5 FTE, to change a part-time 0.5 FTE Inspector position to a 0.6 non-FTE position in FY 2014 and FY 2015.

The **2015 Legislature** added \$3,985, all from the Board of Barbering Fee Fund, to provide health insurance to an inspector position in FY 2015, and to continue to provide insurance for this position in future years.

## **BUDGET SUMMARY AND KEY POINTS**

**FY 2016 – Current Year.** The **agency** requests a revised estimate of \$163,763, all from special revenue funds, for operational expenditures in FY 2016. This is a decrease of \$10,603, or 6.1 percent, below the amount approved by the 2015 Legislature. The decrease is primarily attributable to a decrease in contractual services and commodities expenditures due to the agency re-estimating expenditures to open new schools after delays in the approval process, partially offset by an increase in salaries and wages expenditures for an increase in the salary for the Administrative Assistant.

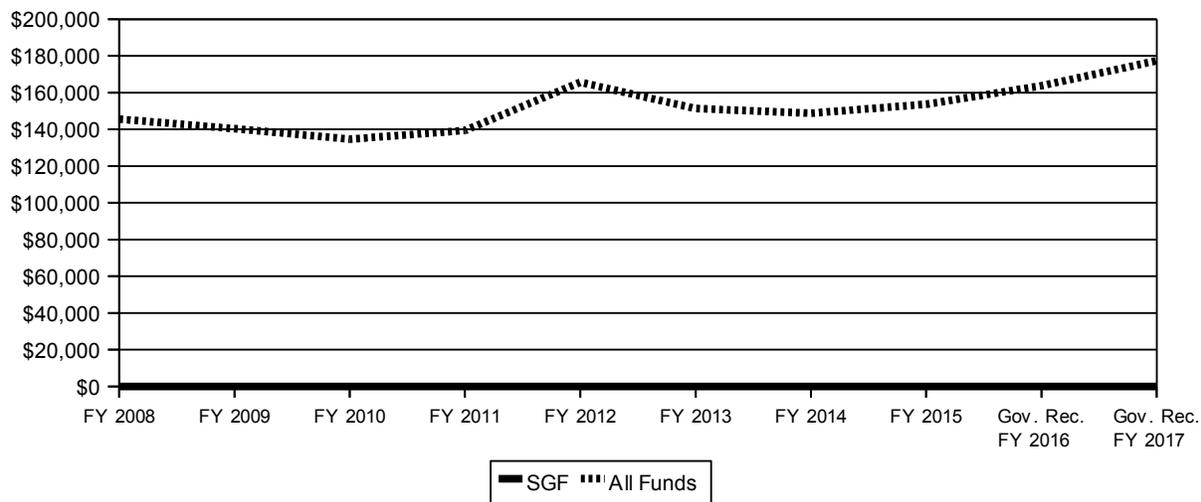
The **Governor** recommends expenditures of \$163,763, all from special revenue funds, in FY 2016. This is the same amount as the agency's revised estimate.

**FY 2017 – Budget Year.** The **agency** requests a revised estimate of \$177,377, all from special revenue funds, for operational expenditures for FY 2017. This is an all funds increase of \$689, or 0.4 percent, above the amount approved by the 2015 Legislature. The increase is primarily attributable to an increase in salaries and wages expenditures for an increase in the salary for the Administrative Assistant and payment of the 27<sup>th</sup> payroll period for two employees which was not included in the budget approved by the 2015 Legislature. This is partially offset by a decrease in contractual services and commodities expenditures due to the agency re-estimating expenditures to open new schools, after delays in the approval process.

The **Governor** recommends expenditures of \$177,377, all from special revenue funds, for FY 2017. This is the same amount as the agency's revised estimate.

# BUDGET TRENDS

## OPERATING EXPENDITURES FY 2008 – FY 2017



## OPERATING EXPENDITURES FY 2008 – FY 2017

Fiscal Year	SGF	% Change	All Funds	% Change	FTE
2008	\$ 0	-- %	\$ 145,610	7.3 %	1.5
2009	0	--	140,388	(3.6)	1.5
2010	0	--	134,689	(4.1)	1.5
2011	0	--	139,410	3.5	1.5
2012	0	--	165,650	18.8	1.5
2013	0	--	151,342	(8.6)	1.5
2014	0	--	148,806	(1.7)	1.0
2015	0	--	153,679	3.3	1.0
2016 Gov. Rec.	0	--	163,763	6.6	1.0
2017 Gov. Rec.	0	--	177,377	8.3	1.0
Ten-Year Change Dollars/Percent	\$ 0	-- %	\$ 31,767	21.8 %	(0.5)

Summary of Operating Budget FY 2015 - FY 2017

	Actual 2015	Agency Estimate				Governor's Recommendation			
		Estimate FY 2016	Estimate FY 2017	Dollar Change from FY 16	Percent Change from FY 16	Rec. FY 2016	Rec. FY 2017	Dollar Change from FY 16	Percent Change from FY 16
<b>By Program:</b>									
Administration	\$ 153,679	\$ 163,763	\$ 177,377	\$ 13,614	8.3 %	\$ 163,763	\$ 177,377	\$ 13,614	8.3 %
<b>By Major Object of Expenditure:</b>									
Salaries and Wages	\$ 121,249	\$ 125,261	\$ 130,604	\$ 5,343	4.3 %	\$ 125,261	\$ 130,604	\$ 5,343	4.3 %
Contractual Services	29,504	35,922	43,512	7,590	21.1	35,922	43,512	7,590	21.1
Commodities	2,926	2,580	3,261	681	26.4	2,580	3,261	681	26.4
Capital Outlay	0	0	0	0	--	0	0	0	--
Debt Service	0	0	0	0	--	0	0	0	--
Subtotal - Operations	\$ 153,679	\$ 163,763	\$ 177,377	\$ 13,614	8.3 %	\$ 163,763	\$ 177,377	\$ 13,614	8.3 %
Aid to Local Units	0	0	0	0	--	0	0	0	--
Other Assistance	0	0	0	0	--	0	0	0	--
<b>TOTAL</b>	<b>\$ 153,679</b>	<b>\$ 163,763</b>	<b>\$ 177,377</b>	<b>\$ 13,614</b>	<b>8.3 %</b>	<b>\$ 163,763</b>	<b>\$ 177,377</b>	<b>\$ 13,614</b>	<b>8.3 %</b>
<b>Financing:</b>									
State General Fund	\$ 0	\$ 0	\$ 0	\$ 0	-- %	\$ 0	\$ 0	\$ 0	-- %
All Other Funds	153,679	163,763	177,377	13,614	8.3	163,763	177,377	13,614	8.3
<b>TOTAL</b>	<b>\$ 153,679</b>	<b>\$ 163,763</b>	<b>\$ 177,377</b>	<b>\$ 13,614</b>	<b>8.3 %</b>	<b>\$ 163,763</b>	<b>\$ 177,377</b>	<b>\$ 13,614</b>	<b>8.3 %</b>

# BUDGET OVERVIEW

## A. FY 2016 – Current Year

### Adjustments to Approved State General Fund Budget

CHANGE FROM APPROVED BUDGET					
	Legislative Approved FY 2016	Agency Estimate FY 2016	Agency Change from Approved	Governor Rec. FY 2016	Governor Change from Approved
State General Fund	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
All Other Funds	174,366	163,763	(10,603)	163,763	(10,603)
<b>TOTAL</b>	<b>\$ 174,366</b>	<b>\$ 163,763</b>	<b>\$ (10,603)</b>	<b>\$ 163,763</b>	<b>\$ (10,603)</b>
FTE Positions	1.0	1.0	0.0	1.0	0.0

The **agency** requests a revised estimate of \$163,763, all from special revenue funds, for operational expenditures in FY 2016. This is a decrease of \$10,603, or 6.1 percent, below the amount approved by the 2015 Legislature. The decrease is primarily attributable to a decrease in contractual services and commodities expenditures due to the agency re-estimating expenditures to open new schools after delays in the approval process, partially offset by an increase in salaries and wages expenditures for a raise for the Administrative Assistant.

The revised estimate is detailed below by category of expenditure.

- Salaries and Wages.** The agency estimates \$125,261, all from special revenue funds, for salaries and wages in FY 2016. This is an all funds increase of \$1,684, or 1.4 percent, above the amount approved by the 2015 Legislature. The increase is primarily attributable to a raise for the Administrative Assistant. The raise will begin on January 1, 2017, so half of the amount was added in FY 2016. This category of expenditure also includes small adjustments to fringe benefits for employees.
- Contractual Services.** The agency estimates \$35,922, all from special revenue funds, for contractual services in FY 2016. This is an all funds decrease of \$11,267, or 23.9 percent, below the amount approved by the 2015 Legislature. The decrease is primarily attributable to a decrease in in-state travel expenditures and professional fees to administer examinations. The agency had previously anticipated opening as many as six new schools in FY 2016, however delays in the approval process have allowed the agency to re-estimate costs and decrease anticipated expenditures. Currently, the agency is anticipating opening two new schools in FY 2016, and as many as four new schools in FY 2017.
- Commodities.** The agency estimates \$2,580, all from special revenue funds, for commodities in FY 2016. This is an all funds decrease of \$1,020, or 28.3 percent,

below the amount approved by the 2015 Legislature. The decrease is primarily attributable to a decrease in gasoline and office supplies.

- **Capital Outlay.** The agency did not request capital outlay in FY 2016.

The **Governor** recommends expenditures of \$163,763, all from special revenue funds, in FY 2016. This is the same amount as the agency's revised estimate.

## B. FY 2017 – Budget Year

### Adjustments to Approved State General Fund Budget

	CHANGE FROM APPROVED BUDGET				
	Legislative Approved FY 2017	Agency Estimate FY 2017	Agency Change from Approved	Governor Rec. FY 2017	Governor Change from Approved
State General Fund	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
All Other Funds	176,688	177,377	689	177,377	689
<b>TOTAL</b>	<b>\$ 176,688</b>	<b>\$ 177,377</b>	<b>\$ 689</b>	<b>\$ 177,377</b>	<b>\$ 689</b>
FTE Positions	1.0	1.0	0.0	1.0	0.0

The **agency** requests a revised estimate of \$177,377, all from special revenue funds, for operational expenditures for FY 2017. This is an all funds increase of \$689, or 0.4 percent, above the amount approved by the 2015 Legislature. The increase is primarily attributable to an increase in salaries and wages expenditures for a raise for the Administrative Assistant and payment of the 27<sup>th</sup> payroll period for two employees which was not included in the budget approved by the 2015 Legislature, partially offset by a decrease in contractual services and commodities expenditures due to the agency re-estimating expenditures to open new schools, after delays in the approval process.

The revised estimate is detailed below by category of expenditure.

- **Salaries and Wages.** The agency requests \$130,604, all from special revenue funds, for salaries and wages for FY 2017. This is an all funds increase of \$4,784, or 3.8 percent, above the amount approved by the 2015 Legislature. The increase is primarily attributable to a raise for the Administrative Assistant. The raise will begin on January 1, 2016, so the entire annual amount was added for FY 2017. The request also included payment of the 27<sup>th</sup> payroll period for the Administrative Assistant and Inspector positions, as this amount was not included in the budget approved by the 2015 Legislature. This category of expenditure also includes small adjustments to fringe benefits for employees.
- **Contractual Services.** The agency requests \$43,512, all from special revenue funds, for contractual services for FY 2017. This is an all funds decrease of \$3,756, or 7.9 percent, below the amount approved by the 2015 Legislature. The decrease is primarily attributable to a decrease in in-state travel expenditures and professional fees to administer examinations. The agency had previously anticipated opening as many as six new schools in FY 2016, however delays in

the approval process have allowed the agency to re-estimate costs and decrease anticipated expenditures. Currently, the agency is anticipating opening two new schools in FY 2016, and as many as four new schools in FY 2017.

- **Commodities.** The agency requests \$3,261, all from special revenue funds, for commodities for FY 2017. this is an all funds decrease of \$339, or 9.4 percent, below the amount approved by the 2015 Legislature. The decrease is primarily attributable to a decrease in gasoline and office supplies expenditures.
- **Capital Outlay.** The agency did not request capital outlay for FY 2017.

The **Governor** recommends expenditures of \$177,377, all from special revenue funds, for FY 2017. This is the same amount as the agency's revised estimate.

## Funding Sources

Funding Source	Agency Est. Percent of Total FY 2017	Gov. Rec. Percent of Total FY 2017
State General Fund	0.0 %	0.0 %
Bd of Barbering Fee Fund	100.0	100.0
<b>TOTAL</b>	<b>100.0 %</b>	<b>100.0 %</b>

**Note:** Details may not add to totals due to rounding.

## Board of Barbering Fee Fund

The Board of Barbering is a fee-funded agency. The revenue received provides financing for all agency operations, with 90.0 percent being retained by the agency and 10.0 percent being deposited in the State General Fund. The 2011 Legislature lowered the Board's required contribution to the State General Fund from 20.0 percent to 10.0 percent. In addition, 100.0 percent of all fines are deposited in the State General Fund.

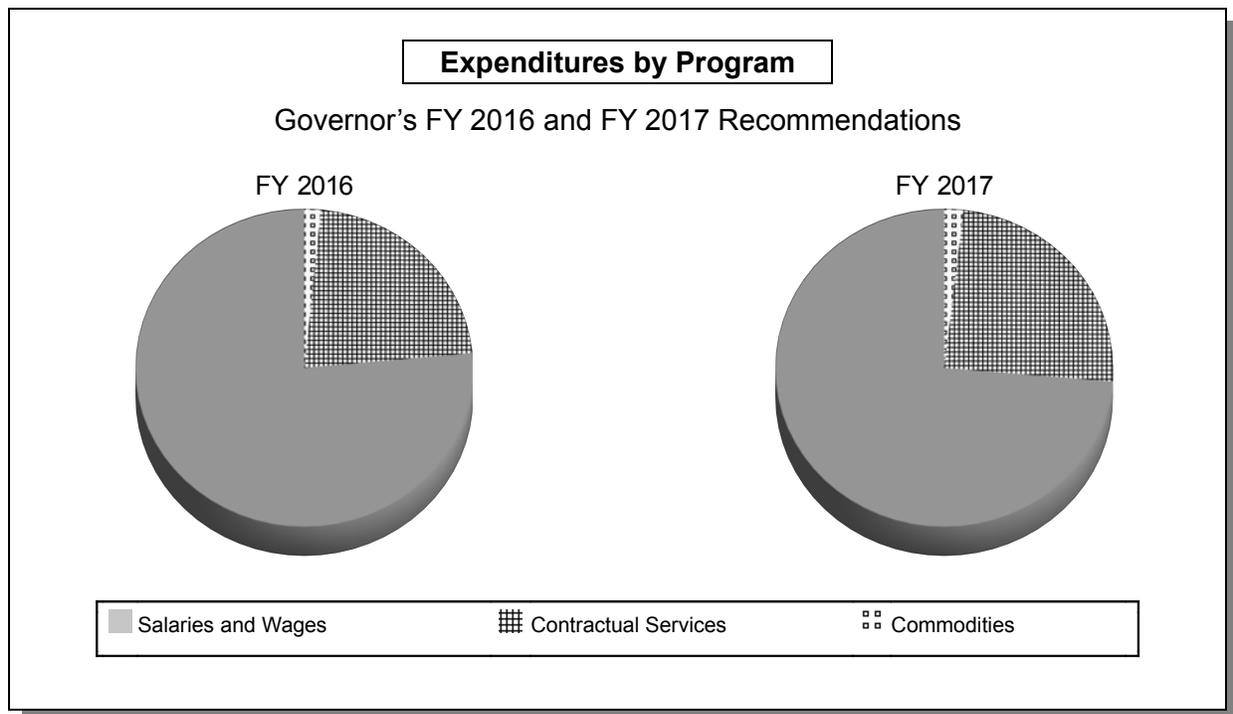
### Board of Barbering Fees

	<u>Current Fee</u>	<u>Statutory Limit</u>
Barber License (original and renewal)	\$ 80	\$ 80
Barber Examination Fee	100	100
Barber Reciprocity Fee	180	180
New Shop License	80	80
Shop License Renewal and Inspection Fee	40	40
Barber Instructor License (original and renewal)	40 *	90
Barber Instructor Examination Fee	170	170
License to Operate Barber School / College	500	500
Seminar Permit	80	80
Student Learning License	55	55
Duplicate License	5	5

\* On October 20, 2013, the Board of Barbering approved a decrease to the Barber Instructor License Fee (original and renewal) from \$90 to \$40, beginning January 1, 2014.

Resource Estimate	Actual FY 2015	Agency Estimate FY 2016	Gov. Rec. FY 2016	Agency Estimate FY 2017	Gov. Rec. FY 2017
Beginning Balance	\$ 44,322	\$ 48,439	\$ 48,439	\$ 51,191	\$ 51,191
Revenue	157,796	166,515	166,515	178,767	178,767
Transfers in	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Funds Available	\$ 202,118	\$ 214,954	\$ 214,954	\$ 229,958	\$ 229,958
Less: Expenditures	153,679	163,763	163,763	177,377	177,377
Transfers Out	0	0	0	0	0
Off Budget Expenditures	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Ending Balance	<u>\$ 48,439</u>	<u>\$ 51,191</u>	<u>\$ 51,191</u>	<u>\$ 52,581</u>	<u>\$ 52,581</u>
Ending Balance as Percent of Expenditures	31.5%	31.3%	31.3%	29.6%	29.6%
Month Highest Ending Balance	April <u>\$ 51,767</u>	October <u>\$ 51,945</u>	October <u>\$ 51,945</u>	March <u>\$ 53,000</u>	March <u>\$ 53,000</u>
Month Lowest Ending Balance	December <u>\$ 36,770</u>	July <u>\$ 39,330</u>	July <u>\$ 39,330</u>	December <u>\$ 41,500</u>	December <u>\$ 41,500</u>

# PROGRAM DETAIL



Expenditures	Gov. Rec. All Funds FY 2016	Percent of Total	Gov. Rec. All Funds FY 2017	Percent of Total
Salaries and Wages	\$ 125,261	76.5 %	\$ 130,604	73.6 %
Contractual Services	35,922	21.9	43,512	24.5
Commodities	2,580	1.6	3,261	1.8
<b>TOTAL</b>	<b>\$ 163,763</b>	<b>100.0 %</b>	<b>\$ 177,377</b>	<b>100.0 %</b>

**FTE POSITIONS BY PROGRAM FY 2015 – FY 2017**

Program	Actual FY 2015	Agency Est. FY 2016	Gov. Rec. FY 2016	Agency Est. FY 2017	Gov. Rec. FY 2017
Administration	1.0	1.0	1.0	1.0	1.0

**PERFORMANCE MEASURES**

Measure	Gov. Rec. for FY 2015	Actual FY 2015	Gov. Rec. FY 2016	Gov. Rec. FY 2017
Number of inspections conducted	753	554	672	784
Percent of shops with violations	7.0%	13.0%	9.0%	7.0%